

Department of Mechanical Engineering Graduate Program

Academic Policy Exception Request Form

Form instructions: *Form is a fillable PDF. Type form, obtain advisor digital signature, email to [Sara Hladilek](#).*

NOTE: *This form may only be used to request exceptions to the Department of Mechanical Engineering Graduate Student policies found in the ME and EM Graduate Student Handbooks. This form may NOT be used to request exceptions to UW-Madison Graduate School policies.*

ATTACH: *Documentation you believe will be helpful to the committee when reviewing your request.*

Student Name: _____ Date: _____

10-digit Campus ID #: _____ Student WISC email: _____

Program (*Select one*): Mechanical Engineering Engineering Mechanics

Academic Plan (*select all that apply*): PhD MS – Research MS - Accelerated

 MS – Aerospace MS – Automotive MS – Modeling & Simulation in M.E.

Current Mechanical Engineering policy:

Explain your request: *Make sure to include relevant supporting information for the committee. For example, your request is to permit a specific ME 964 course to count as a 700+ level course. Attach your PhD Program and Minor Approval plan, the course syllabus, and explain below why the specific ME 964 course is pertinent to your curriculum.*

Student Digital Signature & Date: _____

Faculty Advisor Digital Signature & Date: _____

For use by the ME Graduate Chair/Committee only.

Exception Request is: Approved Denied

ME Graduate Chair Signature: _____ Date: _____